



**STATEMENT OF PROCEEDINGS
FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY AUDIT COMMITTEE
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012**

Wednesday, October 7, 2015

10:30 AM

AUDIO FOR THE ENTIRE MEETING. (15-4878)

Attachments: [AUDIO](#)

Present: Michelle Vega, Genie Chough, Roberto Viramontes and Emily Williams

Absent: Chair Lori Glasgow, Vice Chair James Blunt, Dorinne Jordan, Kieu-Anh King, Carl Gallucci

I. ADMINISTRATIVE MATTERS

1. Call to Order. (15-3722)

The meeting was called to order by Michelle Vega at 10:40 a.m.

2. Approval of the minutes for the meeting of August 5, 2015. (15-3724)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

3. Department Success Stories. (15-3725)

Lisa Campbell-Motton, Probation Department, reported on a probation youth placed in a Foster Family Agency due to collaborations between the District Attorney and the presiding Judge that resulted in changing the minute order for this youth.

Ms. Campbell-Motton also reported that due to the Probation Department's participation with an ongoing eight year pilot program that involves four group homes and collaborations with the Department of

Children and Family Services (DCFS), the Probation Department was able to place a foster youth four months ago at Hathaway-Sycamores. The DCFS contract with Hathaway-Sycamores has been amended which now allows for future probation youth placements within this program.

Diana Flaggs, DCFS, reported that Vista Del Mar received a four star rating, this is the highest rating given by Charity Navigators that issue financial ratings for fiscal management, accountability and transparency. Ms. Flaggs also reported that the Latino Family Institute made nine adoptions possible since June 2005.

II. OLD BUSINESS

4. Bourne, Inc., Group Home Contract Compliance Monitoring Review (5/29/15) (Continued from meeting of 8/5/15). (15-2948)

Diana Flaggs, Department of Children and Family Services (DCFS), provided an update regarding the February 2015 visit to this Group Home and computer availability requirements, Ms. Flaggs reported that this agency had full compliance in eight out of ten sections; deficiencies found were related to vehicle repairs, exterior common quarters for children in one home, and expired canned foods and spices.

Ms. Flaggs also reported that the computers are available and computer usage is monitored. The current fiscal review is not posted and she made reference to Page ten of the Auditor Controller's report. Ms. Flaggs added that computer keyboards and mouse are kept away from the computer and issued and monitored upon usage.

Sandra Gomez-Diaz, Auditor Controller, reported on the fiscal review, a notice of action was issued and the appeal process is due to expire today.

Emily Williams, Second District, requested explanation regarding bed utilization and the number of DCFS and Probation youth; she made reference to Pages 1 and 5 of the review dated March 2014.

Ms. Williams also asked whether the Corrective Action Plan (CAP) report submitted contains the correct pages.

On motion of Genie Chough, Seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

III. REPORTS**5.**

Dream Home Care, Inc. Group Home Fiscal Assessment and Contract Compliance Review (7/21/15). (15-3719)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

6.

Penny Lane Centers Group Home Contract Compliance Monitoring Review (7/21/15). (15-3720)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

7.

Optimist Boys' Home and Ranch, Inc., Foster Family Agency Fiscal Assessment and Contract Compliance Review (7/24/15). (15-3858)

Roberto Viramontes, First District, questioned the definition of "significant academic delays" regarding discharged youth. Diana Flaggs, Department of Children and Family Services, indicated that she will send Mr. Viramontes the related details via email.

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

8.

California Institute of Health and Social Services DBA Children's Way Foster Family Agency Contract Compliance Monitoring Review (8/4/15). (15-3857)

Emily Williams, Second District, posed questions regarding expired foods and referenced Page 2 of the audit report. Diana Flaggs, Department of Children and Family Services, (DCFS), responded that typically expired foods are spices, canned goods and cereals. Ms. Williams requested additional information on future reports that indicate how long after the expiration dates the expired foods were discovered.

Ms. Williams posed questions regarding whether the foster parents' 32 year old son resides at this location. Ms. Flaggs, indicated that the son was not originally included as a resident; however, he is now included, and the medical and criminal clearance is in process. Furthermore, the Foster Family Agency (FFA) is currently retraining their Case Social

Workers to recognize whether there is proper disclosure regarding all residents at the FFA. Ms. Flaggs will provide further details regarding the FFA's verification process of residents aside from the surprise-visit technique.

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 9. McKinley Children's Center Group Home Fiscal Assessment and Contract Compliance Review (8/4/15). (15-4059)**

Diana Flaggs, Department of Children and Family Services (DCFS) provided an update regarding the 2013 and 2014 Community Care Licensing (CCL) citations. Ms. Flaggs reported that currently there is a citation regarding medication management, the disposal of excess medication was not followed; Ms. Flaggs will provide a status on the draft report in approximately two weeks.

Karen Richardson, DCFS, indicated that the agency is in a settlement agreement with Community Care Licensing (CCL). Ms. Richardson will email Ms. Chough the stipulation with CCL that includes the details and information on the agency's probationary status, staffing ratios, and reduction of staff and capacity.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 10. Children's Homes of Southern California Group Home Fiscal Assessment and Contract Compliance Monitoring Review (8/6/15). (15-3871)**

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 11. Fred Jefferson Memorial Home for Boys Group Home Contract Compliance Monitoring Review (8/7/15). (15-3879)**

Diana Flaggs, Department of Children and Family Services (DCFS), reported on prematurely discharged residents due to their constant behavior and refusal to attend school, and referenced the addendum page of the Corrective Action Plan. Ms. Flaggs indicated that this issue

has been discussed overall and the percentage is very low.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 12.** Florence Crittenton Services of Orange County dba Crittenton Services Foster Family Agency Contract Compliance Monitoring Review (8/13/15). (15-4064)
- Karen Richardson, Department of Children and Family Services (DCFS), reported on the Community Care Licensing (CCL) regulations, and referenced Page three of the Corrective Action Plan (CAP). Ms. Richardson indicated that the DCFS policy along with the contract dictate that any individual living in the Foster Family Agency (FFA) and/or has any interaction with clients, is required to be fingerprinted and have live scan clearance.**

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 13.** Children's Institute Foster Family Agency Contract Compliance Monitoring Review (8/13/15). (15-4065)
- Diana Flaggs, Department of Children and Family Services (DCFS), provided an explanation regarding the DCFS follow up policy for Foster Family Agency (FFA) spot reviews. Ms. Flaggs reported that follow-ups are conducted after a Corrective Action Plan, and another follow up, is conducted 90 days after the exit conference.**

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 14.** Humanistic Foundation DBA New Concept Group Home Fiscal Compliance Assessment (8/14/15). (15-4060)
- Diana Flaggs, Department of Children and Family Services (DCFS), reported on the location of Group Homes (GH) and the analysis of arm length leases. Ms. Flaggs also reported that probation youth GH's are located in Los Angeles County and Kern County; only one GH is located within the Second District of Los Angeles County. Also, arm length leases are not conducted in Los Angeles County; arm length lease were**

only in Kern County and are within the allowable 1% limit.

Lisa Campbell-Motton, Probation Department, provided an update regarding the Fiscal Compliance Review Assessment, Contracts Administration Division (CAD) findings related to negative net assets, losses from operations, and unpaid payroll taxes. Ms. Campbell-Motton reported that these issues have no impact on the services provided to the probation youth; this review is not typical for this GH. Ms. Flaggs, indicated that this agency experienced a change with the Executive Director. Don Chadwick, Auditor Controller, commented that a yearly fiscal review is scheduled, and further review regarding these issues will be conducted.

Ms. Flaggs, indicated this GH is negotiating their debts with the IRS, however, they are current with the payment arrangement of April 2012.

Leticia Torres-Ibarra, DCFS, responded to procedural questions regarding the new process for completion of reports for comprehensive reviews. Ms. Torres-Ibarra explained that ideally the goal was to release a comprehensive report that included the Fiscal Review, Contract Compliance and the Quality Assurance, however, due to reviewers' schedules, reports are not completed together; should the Fiscal and Compliance reports be completed they are released without delays as instructed by her Director, most reviews will be conducted separately. Additionally, the implemented pilot program was intended for release of the Fiscal and Compliance Reviews together but the pilot program created report production delays.

Ms. Flaggs also explained that Fiscal Reviews were prioritized to be completed first throughout 2015/2016, and then followed by Compliance Reviews; the department is looking forward to not holding any reports, as directed, and having both at one time.

Ms. Flaggs noted that Foster Family Agency reviews take longer to complete due to conflicts around the certified foster parents schedules which include home visits, child interviews, and exit interviews, followed by a Corrective Action Plan 30-days later, a follow up then a report. Additionally, Fiscal and Compliance visit together whenever possible, but for most contractors these same time visits create entrance conferences that become overwhelming; overall different scheduling is involved.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

15. The Dangerfield Institute of Urban Problems Foster Family Agency Contract Compliance Monitoring Review (8/17/15). (15-4114)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

16. Bayfront Youth & Family Services Group Home Contract Compliance Monitoring Review (8/17/15). (15-4053)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

17. Children Are Our Future, Inc. (CAOF) Group Home Contract Compliance Monitoring Review (8/17/15). (15-4054)

Lisa Campbell-Motton, Probation Department, reported that there is no contract with this Group Home; the exit conference was completed in January 2015; the report was approved for publication on August 17, 2015; and all sites are closed.

Ms. Campbell-Motton thanked the District Deputies for their support and understanding throughout the entire process.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

18. Delilu Achievement Home Contract Compliance Monitoring Review (8/17/15). (15-4055)

Lisa Campbell-Motton, Probation Department responded to questions about Delilu locations and whether these locations are different and/or related. Ms. Campbell-Motton indicated that the Delilu emergency location and the Delilu residential are separate entities; different locations have different contracts.

Karen Richardson, Department of Children and Families Services,

reported that Delilu Emergency Shelter Care is currently on a hold status due to some concerns regarding Security Incident Reporting, and an incident involving the staff and the children; currently there was a review conference.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

19. Diakonia Inc. Group Home Contract Compliance Monitoring Review (8/17/15). (15-4056)

Lisa Campbell-Motton, Probation Department, responded to questions regarding children's allowances not being issued timely.

Ms. Campbell-Motton indicated that she will send Ms. Chough an email explaining the reasons for not issuing allowances, not issuing the maximum amounts, and the dates and amounts of reimbursements.

Ms. Campbell-Motton also responded to questions regarding the policy related to the use of out of county group homes. Ms. Campbell-Motton explained that some youth have special needs that have not been met and therefore youth are placed outside Los Angeles County.

Ms. Campbell-Motton also explained that Alpha Connections in San Bernardino County is very helpful with special needs probation youth placements; out of county placements are not a first choice.

Ms. Campbell-Motton added that allegations of sexual conduct are investigated, parents are advised, and youth are sent to the doctor to be screened for sexually transmitted diseases (STD) or pregnancy testing, and if needed are taken to the hospital emergency room.

Karen Richardson, DCFS, reported that a seven year old child would not be placed in the same room as with an 18 year old; if approved, mixed populations at a Group Home having similar needs, are at the same location, but not in the same sleeping areas. Ms. Campbell-Motton also reported that this agency is being monitored.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

20. Future Stars Youth Services Group Home Contract Compliance Monitoring Review (8/17/15). (15-4057)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

21. Guiding Light Home For Boys Inc. Group Home Contract Compliance Monitoring Review (8/17/15). (15-4058)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

22. Hope Opportunity Motivation & Education Fiscal Compliance Assessment (8/17/15). (15-4165)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

23. O'Conner and Atkins Group Home Fiscal and Contract Compliance Review (8/17/15). (15-4061)

Karen Richardson, Department of Children and Families Services, provided an update regarding rate termination and not having worker's compensation insurance. Ms. Richardson indicated that there is no contract with this agency; this contract has expired.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT -DCFS REPORT](#)

24. Phoenix Academy At Lake View Terrace Contract Compliance Monitoring Review (8/17/15). (15-4171)

Lisa Campbell-Motton, Probation Department, responded to questions and reported that they serve youth in Los Angeles County, outside county, as well as community and private placements by parents.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

25. Rancho San Antonio Boys' Home Contract Compliance Monitoring Review (8/17/15). (15-4172)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

26. Touch a Life Foundation Group Home Contract Compliance Monitoring Review (8/17/15). (15-4173)

Lisa Campbell-Motton, Probation Department, indicated that there is no contract with this agency; this contract has expired.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

27. Hamburger Home DBA Aviva Family and Children Services Foster Family Agency Contract Compliance Monitoring Review (7/31/15). (15-3859)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

28. Hamburger Home dba Aviva Family and Children's Services Fiscal Compliance Assessment (8/19/15). (15-4062)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

29. Leroy Haynes Boys Home Contract Compliance Monitoring Review (8/17/15). (15-4170)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - PROBATION REPORT](#)

30. Leroy Haynes Center for Children and Family Services Fiscal Compliance Assessment (8/19/15). (15-4063)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 31.** Childhelp USA Group Home Contract Monitoring Compliance Review (8/19/15).
(15-4174)

Emily Williams, Second District, expressed concerns regarding this agency's Corrective Action Plan (CAP). Diana Flaggs, Department of Children and Family Services (DCFS), explained that a detailed CAP review was conducted as well as follow-up. The agency submitted a CAP addendum dated March 12, 2015, CAP training was provided in July 2015, and attended mandatory Foster Family Agency (FFA), as well as Group Home (GH) training.

Ms. Flaggs will send Ms. Williams an email regarding a child missing nine sessions of therapy; child safety at the GH; and an incident where staff was fired.

Lisa Campbell-Motton, Probation Department, reported that the power point presentation used during the training was provided by DCFS and Probation; this power point was issued to all contract providers. Ms. Campbell-Motton added that not having detailed responses related to CAP's can place the providers on hold status. Ms. Williams requested copies of the power point presentation.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 32.** Hillside Group Home Contract Compliance Monitoring Review (8/26/15).
(15-4166)

Diana Flaggs, Department of Children and Family Services (DCFS), responded to questions regarding whether any site locations are co-ed. Ms. Flaggs explained that a campus can have several cottages; however, children of different age groups are not co-mingled in the cottages and/or sleeping quarters. Ms. Flaggs will email Ms. Williams the details regarding the children's ages and intimidation factors involved in sexual conduct.

In response to Michelle Vega, Fifth District, Ms. Flaggs explained that this agency is scheduled for a review on October 19, 2015, to discuss their Group Home Compliance Review of March 2014 regarding Residential Based Services and a Wrap Around Technical Review.

Karen Richardson, DCFS, reported that Need for Services Plan training and Technical Assistance were provided in April 2015; the Quality Assurance Review is in draft form.

In response to Roberto Viramontes, First District, Ms. Flaggs will send an email regarding parents' notifications and licensing citations of 2013; this will include preliminary findings for the most recent review. Lisa Campbell-Motton, Probation Department, explained that there are no egregious findings.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 33.** Eggleston Youth Centers Foster Family Agency Fiscal Assessment and Contract Compliance Review (8/26/15). (15-4181)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 34.** South Bay Bright Future Group Home Contract Compliance Monitoring Review (8/27/15). (15-4175)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 35.** Paragon Center Group Home Fiscal Assessment and Contract Compliance Monitoring Review (8/27/15). (15-4296)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

- 36.** The Dream Catcher Foundation Group Home Fiscal Assessment and Contract Compliance Monitoring Review (8/28/15). (15-4297)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

37. Aspiranet - A Department of Children and Family Services Foster Family Agency Contract Provider - Fiscal Compliance Review (8/25/15). (15-4112)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - A-C REPORT](#)

38. Aspiranet Foster Family Agency Contract Compliance Review (8/28/15). (15-4298)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

39. Guardians of Love Foster Family Agency Contract Compliance Monitoring Review (8/28/15). (15-4299)

Emily Williams, Second District, expressed concerns regarding several Community Care Licensing (CCL) citations and decertification of three foster homes and parents. Diana Flaggs, Department of Children and Family Services (DCFS), explained that the children's needs as well as the foster parent's ability to meet those needs, along with the support available, are related factors. Karen Richardson, DCFS, indicated that a meeting will be scheduled to discuss what enhancements can be implemented. Ms. Williams requested a follow up and the number of staff and their average case load.

On motion of Genie Chough, seconded by Emily Williams, this item was received and filed

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

40. Casa Editha Foundation dba Ava Lyn's Group Home Fiscal Assessment and Contract Compliance Review (9/4/15). (15-4401)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

41. Walden Environment dba Walden Family Services Foster Family Agency Contract Compliance Monitoring Review (9/8/15). (15-4402)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

42. Niños Latinos Unidos Foster Family Agency Contract Compliance Monitoring Review (9/11/15). (15-4548)

On motion of Roberto Viramontes, seconded by Emily Williams, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT - DCFS REPORT](#)

IV. DISCUSSIONS

43. Update by Probation Department regarding Bayfront in Long Beach as requested at the meeting of August 5, 2015 by Nick Ippolito, Fourth District. (15-3866)

Lisa Campbell-Motton, Probation Department, indicated this location is closed and Nick Ippolito of the Fourth District was involved in the Community meetings.

44. Update by the Auditor-Controller regarding Senate Bill 84 appeals process as requested at the meeting of August 5, 2015 by Emily Williams, Second District. (15-3867)

Sandra Gomez-Diaz, Auditor Controller, provided a brief overview regarding Senate Bill 84. Ms. Gomez-Diaz reported currently there are nine agencies that have filed appeals regarding questioned costs, and the decision of the December 2014 hearing regarding jurisdiction just arrived. Tom Fagan, County Counsel, indicated that the State's determination on the subject matter jurisdiction will be forwarded to the Auditor Controller and Department of Children and Family Services for discussion in a proper venue. Don Chadwick, Auditor Controller, stated that this issue will be presented at a Children's Cluster meeting for their review.

V. MISCELLANEOUS

45. Matters not on the posted agenda (to be presented and placed on the agenda of a future meeting). (15-3727)
- 45A. **Michelle Vega, Fifth District requested an update by DCFS regarding the breakdown of rates provided for Group Homes and Foster Family Agencies. (15-5456)**
- 45B. **Michelle Vega, Fifth District, requested an update by DCFS on data regarding a child's average length of stay at Group Home and Foster Family Agency. (15-5448)**

45C. Emily Williams, Second District, requested an update by DCFS on the collaborations with the Sheriff's Department regarding Junior Blind AWOLS. (15-5457)

46. Public Comment. (15-3728)

No members of the public addressed the Committee.

47. Adjournment. (15-3723)

There being no further business to discuss, the meeting was adjourned at 11:59 a.m.